

**Dates of submitting Grand Council Forms
to the Grand Recorder or G.I.G.**

Form No.	Form Name	Date Required by Grand Recorder
2	Member Information	To be received by the Grand Recorder no later than fourteen days after the Candidate has received his R.M. Degree, including a \$15.00 cheque for his Registration Fee, another Registration Fee cheque \$15.00 is required no later than fourteen days after he receives his R.A.M Degree.
3	Membership Statistics	On or before February 1st each year Important info, for Finance Committee.
4	Termination & Restoration	As soon as possible after Companion has died, demitted or has been restored.
5	Application for Life Membership	As soon as possible after Companion has applied and paid the proper fees.
6	Return of Officers (Council)	Within fifteen days of Installation.
7	Return of Officers (R.A.M)	Within fifteen days of Installation.
8	Past T.I.M Certificate	As required.
9	Past W.C.N Certificate	As required.
10	Proxy	At least fifteen days prior to the Annual Grand Assembly.
11 11A	Nomination for Elective Office In Grand Council	On or before February 1st each year. Can be mailed or emailed, if mailed the envelope must be marked ``Nomination`` on the bottom left hand corner
12	Dispensation	As required.
14	Amendment to By Laws (Council)	To GIG , as soon as possible after all appropriate paperwork has been completed
15	Amendment to By Laws (R.A.M)	To GIG , as soon as possible after all appropriate paperwork has been completed
16	Cryptic Rite Mason of the Year Award	To the GIG prior by April 1st
17	Meritorious Service Award	On or before February 1st each year, to Chairman of MSA and/or Grand Recorder
18	Thrice Illustrious Master of the Year Award	To the GIG and/or Grand Recorder prior to April 1st
19	Recorder of the Year Award	To the GIG and/ or Grand Recorder prior to April 1st.
20	Profit & Loss Statement	To be returned with Form 6.
34	Order Form	As required.

*Note: Form 2 -- the dates of Candidate receiving his S.M and S.E.M Degrees can be emailed to the Grand Recorder. **No Certificate will be issued until S.E.M Degree has been conferred.***

Grand Recorder.